

**UNITED STATES INTELLIGENCE BOARD**

**OFFICE OF THE EXECUTIVE SECRETARY**

19 February 1962

MEMORANDUM FOR THE DIRECTOR, CIA

SUBJECT: CIA Support of the United States Intelligence Board  
(USIB) and the United States Communications Security  
Board (USCSB) Secretariat

1. As I complete my first year as Executive Secretary, USCSB and Deputy Executive Secretary, USIB, I would like to take the opportunity to express to you my appreciation for the notable manner in which certain elements of CIA have continuously supported the Secretariat.

2. I would like to call attention to the outstanding services rendered by the OCI Courier Service, by communications, and particularly by DDS Reproduction (that portion in the secure area of the Headquarters building).

3. On occasions too numerous to recount the Secretariat has placed both large volume and high priority requirements on Reproduction - frequently on short notice and without prior arrangements being made. Without fail they have met these requirements cheerfully, promptly and with a high degree of professional competence.

4. By their whole-hearted support these CIA activities have contributed materially to the services the USIB/USCSB Secretariat has been able to provide to the two Boards and to their Committees.

5. The other Members of the Secretariat join me in this expression of appreciation.

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